

Office (use o	nly
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Before issue

Applicant name:

Applicant address:

Postcode:

Date issued:

On receipt of completed form

Date received:

App ref no:

Date processed:

Officer's initials:

HomeFinder application form















• Cathkin Braes Tenant Management Co-op

A simpler way to apply for a house One application form to apply to all partner landlords Easy to follow information to help you make choices

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About the application form

You can apply for housing in South Lanarkshire with any of the HomeFinder landlords by completing this application form.

Please read our leaflet, "HomeFinder - applying for a house" before you start to fill in this form.

Fill in this form using black ink and block capitals.

Please answer every question and give as much information as you can. This will help us to assess your application correctly.

Where a question does not apply to you, write 'N/A' (not applicable) in the space. You can complete this HomeFinder application form in Adobe Acrobat and print it out, or print it and complete it by hand, using block capital letters. Return the form to any of the HomeFinder landlord offices listed in Section 10 or as an email attachment to https://doi.org/10.2016/nc



This sign means that you need to give us proof of your answer – Section 8 of the form lists the types of proof that we need from you.



This sign gives you additional/useful information to help you to answer the questions in the form.

Who can apply for housing?

You can apply for housing if you are 16 or over.

You can apply on your own or you can apply with other people and have a joint application.

We will not discriminate against you in any way based on your race, colour, ethnic origin, nationality, gender, sexuality, disability, age, religion or other beliefs.

Help to complete the form

If you need help to fill in this form, please contact any of the HomeFinder landlords who will arrange to help you. You will find our contact details in section 10 of the form.

If you have lost your home or are at risk of losing your home

If you have lost your home or are at risk of losing your home within 2 months, you should contact any of the council Area housing offices to arrange an appointment to speak to a member of staff for advice and assistance.



Using your personal information

We will use the information you give us to provide you with the service(s) you need and meet our contractual and legal responsibilities for assessing and managing your housing and/or garage/lock up application.

We will keep your personal information in case we need it for evidence of any kind and for historical reasons. We may also use it for research and statistical purposes.

We will only process your personal information when it is lawful to do so.

Information sharing

We will share your information with:

other councils

other accommodation providers

Your rights

You have the right to ask us to:

- tell you that we are using personal information about you, tell you what that information is and who we have shared it with. You can also ask us for a copy of the information we have about you. This is called the right of access.
- correct any wrong or misleading personal information that we have about you. This is called the right to rectification.
- stop using any or all of your personal information. This is called the right to object
- delete or destroy your personal information under certain circumstances. This is called the right to erasure
- stop using your personal information until we can correct your personal information, give you our reasons for using your personal information or stop us deleting your personal data if you need it in connection with any legal claims. This is called the right of restriction.
- pass your personal information to someone else under certain circumstances. This is called the right to data portability.

For more information on your rights and how to exercise them or for information about how we manage your personal information, please contact the Data Protection Officer (details are below).

If you have any queries or are unhappy about the way that we use your personal information or have responded to you in relation to any of your rights, you can contact

The Council's Data Protection Officer

The Data Protection Officer
Administrative and Legal Services
Council Offices
Almada Street
Hamilton ML3 0AA

Phone: 0303 123 1015

Email: dp@southlanarkshire.gov.uk

The Information Commissioner

You also have the right to complain to the Information Commissioner about the way we have handled your rights, to enquire about any exercise of those rights or any other aspect of data protection law.

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire SK9 5AF

Phone: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number https://ico.org.uk/concerns/handling/



Section one

Application reference no:

About you

1a. Please tell us about you.



If you are applying for a house with someone else, this form calls that person the 'joint applicant' and you must fill in the 'joint applicant' boxes. If you are applying on your own, leave the 'joint applicant' boxes blank.

Applicant	Joint applicant
Mr/Mrs/Miss/Ms other (please state)	Mr/Mrs/Miss/Ms other (please state)
First name	First name
Last name	Last name
Current address	Current address
P	P
Postcode	Postcode
Address we can write to you at (if different from above)	Address we can write to you at (if different from above)
Postcode	Postcode
	Relationship to applicant
Male Female	Male Female

	Applicant		Joint applicant		
	Date of birth		Date of birth		
	National Insurance Number		National Insurance Number		
	Home phone number		Home phone number		
	Mobile phone number		Mobile phone number		
	Work phone number		Work phone number		
	Email address		Email address		
1c.	Letter Phone E	mail 🔵	Text		
	Under the relevant housing and asylum and immigration legislation, South Lanarkshire Council must find out whether a person qualifies for help provided from public funds, including housing.				
	Are you a non-UK citizen subject to immigration control?				
	Applicant	Joint appli	cant		
	Yes No	Yes 1	No		
	Are there any conditions or limits to your permission to live in the UK?				
	Applicant Joint applicant		cant		
	Yes No	Yes 1	No		
	If yes, please give details				

Section two

About where you live



This information will help us to decide which list you should be on.

2a.	Please tick one of the boxes below to tell us who currently live.	o your landlord is or describe where you
	Tenant of South Lanarkshire Council	
	Tenant of other council	
	(please state name of council)	
	Tenant of a Housing Association in South Lanarksh (please state name of housing association landlord)	
	Tenant of Housing Association outwith South Lana (please state name of housing association landlord)	
	Tenant of Cathkin Braes Tenant Management Co-o	рр
	Property rented from a private landlord	
	Property that comes with your job	
	Own your property	
	Living with parents	
	Living with relatives (other than your parents) or fri	riends
	Prison	
	Hostel/bed and breakfast accommodation	
	Hospital or residential care	
	Supported accommodation	
	Caravan/mobile home	
	H.M. Forces	
	Lodger	
	Shared ownership/shared equity	
	Other	
	(please state)	

2b. What type of property do you currently live in?

2c.

Please tick one of the k	ooxes below that best descr	ribes the property you live in
4 in a block flat Ground	Upper	House
Tenement flat Ground	Upper	Sheltered housing
Deck access flat Ground	Upper	Amenity housing
Maisonette flat Ground	Upper	Bedsit
Multi storey flat Ground	Floor level	Room in a shared house or flat
Caravan/mobile hom	e	No fixed abode
How many bedrooms	does your current prope	rty have?

Section three

About where you have lived

3a. Please tell us where you have lived over the last five years (you should start with your current address)

Applicant	Joint applicant
1 Address	1 Address
From to	From / / / / / to
	00/00/000
Were you an owner, tenant or lodger	Were you an owner, tenant or lodger
Name and address of landlord	Name and address of landlord
Reason for leaving	Reason for leaving
2 Address	2 Address
From to	From to
	00/00/0000
Were you an owner, tenant or lodger	Were you an owner, tenant or lodger
Were you an owner, tenant or lodger	Were you an owner, tenant or lodger
Name and address of landlord	Were you an owner, tenant or lodger Name and address of landlord

Applicant	Joint applicant
3 Address	3 Address
From	From
Were you an owner, tenant or lodger	Were you an owner, tenant or lodger
Name and address of landlord	Name and address of landlord
Reason for leaving	Reason for leaving
4 Address	4 Address
From	From
Were you an owner, tenant or lodger	Were you an owner, tenant or lodger
Name and address of landlord	Name and address of landlord
Reason for leaving	Reason for leaving

Section four

About your household

4a. Please tell us about the people currently living with you. You should also tell us which of them will be housed with you.

1 Name	2 Name
Date of birth	Date of birth
Male Female	Male Female
Relationship to applicant	Relationship to applicant
Are they to be rehoused with you	Are they to be rehoused with you
Yes No	Yes No
3 Name	4 Name
Date of birth	Date of birth
Male Female	Male Female
Relationship to applicant	Relationship to applicant
Are they to be rehoused with you	Are they to be rehoused with you
Yes No	Yes No
5 Name	6 Name
Name	Name
Date of birth	Date of birth
Male Female	Male Female
Relationship to applicant	Relationship to applicant
Are they to be rehoused with you	Are they to be rehoused with you
Yes No	Yes No

4b. Is there anyone not currently living with you that you want to be housed with you?



Please include the details of children where there is a shared access arrangement.

You should also include the details of any carers who will need to live with you when you move.

This information will help us to decide what size of property you need.

4c.	Is anyone on your application pregnant?
	Yes No Expected due date / / / / / / / / / / / / / / / / / / /
4d.	Are you in the process of adopting or fostering a child/children?
	Yes No
	If yes, please give the following details.
	Name and address of agency
	Likely date the child will be living with you / / / / / / / / / / / / / / / / / / /
	Not yet known
	Confirmation of the adoption or fostering process will be obtained by us from the agency dealing with your application.
4e.	Has anyone taken court action against you, any member of your household or anyone to be housed with you for anti social behaviour within the last 3 years? Yes No If yes, we will contact you for more information.
4f.	Are you or any member of your household (anyone to be housed with you) required to register under the Sex Offenders Act 1997 as amended by the Sexual Offences Act 2003?
	Yes No

4g. Are you or anyone who will be rehoused with you related to any of the following?

 Anyone who is a board or management committee member of one of the HomeFinder landlords (including anyone who has served as a committee or board member within the past 12 months).

Yes No	the nomermaen analorus.
If yes please provide details	
	_
Name	2 Name
Relationship to you	Relationship to you
Organisation	Organisation
Position	Position
3 Name	4 Name
Relationship to you	Relationship to you
Organisation	Organisation
Position	Position

This information is necessary by law and we have to ask but it does not affect your application.

Section five

5b.

About your housing circumstances

5a. Which of the following best describes why you are applying for housing?

Please tick the main reason.			
Must leave current accommodation		Wish to move to amenity housing	
Current house unsuitable due to medical reasons		Tied tenancy is being terminated	
Need a smaller house		Leaving H.M. Forces	
Need a larger house		Moving closer to work	
Wish to move to another area		Relationship breakdown	
Wish to move to a different type of house		Leaving supported accommodation	
Wish to move to sheltered housing		Leaving long term stay in hospital	
Current accommodation lacks amenities		Financial difficulties	
Currently staying with friends/relatives and wish own home		Redevelopment of area/home	
Young person leaving care (e.g. Throughcare)		Leaving prison	
Wish to move nearer a relative to give/receive support		No permanent or secure accommodation	
If you have ticked that you must leave your current accommodation please tell us the date.			
	_	your home within 2 months, you should cont e an appointment to speak to a member of st	
If you are experiencing financial difficulties, the council also offers an independent Money Matters Advice Service. You can make an appointment by contacting any of the Area housing offices. Contact details are listed in section 10 of the form.			

	(tied tenancy), please tell us when you are expected to leave			
	P 00/00/000			
	Employer's name and address			
	Date employment started / / / / / / / / / / / / / / / / / / /	Date employment will end		
	Reason for employment ending			
5d.	If you have ticked that you are leaving H.M. Fo	rces please tell us the following details.		
	Date of joining H.M. Forces	Date of discharge		
	Reason for leaving			
5e.	Has the property you stay in been declared un	ifit by Environmental Health?		
	Yes No			
	If you have answered yes we will contact Envi	ronmental Health for more information.		
5f.	Do you or anyone else to be housed with you current home unsuitable?	nave health problems which make your		
	Yes No			
	If you have answered yes, a medical assessment HomeFinder landlord office.	ent form will be sent to you to fill in and return to any		

5c. If you have ticked that you are losing the accommodation that comes with your job

	applying to move house to give care and support?
Yes	No
If yes ple	ase provide the name and address of the person you are giving the care and suppor
Name	
Address	
Phone nu	ımber
Mhat tyr	es of care and support are you providing and how often?
What typ	e of care and support are you providing and how often?
Are you	applying to move house to receive care and support?
	applying to move house to receive care and support?
Yes	applying to move house to receive care and support?
Yes	
Yes	No
Yes If yes ple	No asse provide the name and address of the person giving this support to you.
Yes If yes please. Name Address	No asse provide the name and address of the person giving this support to you.
Yes If yes plead Name Address Phone nu	No asse provide the name and address of the person giving this support to you.
Yes If yes plead Name Address Phone nu	No asse provide the name and address of the person giving this support to you.
Yes If yes plead Name Address Phone nu	No asse provide the name and address of the person giving this support to you.

5h.	About the type of care and support being currently provided.			
	Does the person requiring the care currently receive any personal or homecare services from Social Work Resources or any other care provider?			
	Yes No			
	If yes please advise what type of care is being provided and how often.			
5i.	Please explain why it is necessary to be rehoused to give or receive this support.			
5j.	Is there any additional information you want to tell us about that is relevant to your application?			

Section six

About your choices



It is important to give you as much information as we can to help you choose where you want to live. Please see the South Lanarkshire Council website www.southlanarkshire.gov.uk for details about the housing stock each landlord has in each area.

The information you provide will be used to match you to available properties, for example, if you tell us that you only want a tenement flat, we will not consider you for any other type of property.

6a. Who would you like to be	housed by?
------------------------------	------------

HomeFinder landlords

Tick as many as you wish.

Arklet Housing Association	
Cairn Housing Association	

Cathkin Braes Tenant Management Co-op	
eathan bracs renant management co op	

Clydesdale Housing Association	\cup
Clyde Valley Housing Association	

cryae valley froushing hissociation	
East Kilbride and District Housing Association	

	_
Melville Housing Association	
merrine riousing rissociation	J

	v
Carrella Laurania de la Carrella de	ı
South Lanarkshire Council	



In addition to HomeFinder, South Lanarkshire Council has agreements with other housing associations to nominate applicants from the housing register.

6b. Do you wish to be considered for housing by one of these housing associations?

		,	$\overline{}$
Yes	J	No	

6c. Where would you like to stay?



Area	Letting area	Code	Landlords	√
Blantyre area - Blantyre	Auchinraith	HZBC01		
	Blantyre Central	HZBC03		
	Burnbrae	HZBC02 HZBC14 HZBC15		
	Coatshill East	HZBC04		
	Coatshill West	HZBC05		
	High Blantyre Cross	HZBU01		
	Industrial Estate	HZBU02		
	Merrylees	HZBC06		
	Nursery Site	HZBU03		
	Old Kirkton	HZBU04		
	Priestfield	HZBU05		
	Springwells	HZBU06		
	Station Road	HZBC07		
	Stonefield	HZBC08		
	Thornhill	HZBC09		
	Timbers	HZBU07		
	Village	HZBC10		
	West End	HZBC11		
	Wheatland Head	HZBC12		
	Wheatlands	HZBC13		
	Woodtrees	HZBU08		



Area	Letting area	Code	Landlords	√
Blantyre area - Bothwell	Kirklands	HZBU11		
	Knockburnie	HZBU16		
	New Woodlands	HZBU14		
	Old Woodlands	HZBU12		
	Wooddean	HZBU13		
Blantyre area -	Greenrig	HZBU21		
Uddingston	Knowhead	HZBU23		
	Laighmuir	HZBU22		
	Myers Crescent	HZBU24		
Cambuslang	Borgie/Kirkhill	BACBOR		
	Cairns	BACCAI		
	Cambuslang Central	BACCAM		
	Cathkin	BACCAT		
	Dechmont/Lightburn	BACDEC		
	Eastfield	BACEAS		
	Overton	BACOVE		
	Springhall	BACSPI		
	Wellshot/Silverbanks	BACWEL		
	Westburn	BACWES		
	Whitlawburn	BACWHI		
Carluke area - Carluke	Cairneymount	CZCC08		
	Crawforddyke East	CZCC04		
	Crawforddyke North	CZCC07		
	Crawforddyke West	CZCC06		
	Douglas Street	CZCC03		
	Carluke West	CZCC09		
	Whitehill West	CZCC02		
	Whitehill	CZCC05		
Arklet Housing Association	Clydesdale Housing Association	Melv	ille Housing Association	
Cairn Housing Association	Clyde Valley Housing Association		h Lanarkshire Council	
Cathkin Braes Tenant Management Co-op	East Kilbride and District Housing As	ssociation Wes	t of Scotland Housing Associa	tion

Area	Letting area	Code	Landlords	✓
Carluke area -	Braehead	CZCN02		
outlying district	Braidwood	CZCC01		
	Carnwath	CZCN03		
	Carstairs Junction	CZCN05		
	Carstairs Village	CZCN07		
	Cartland	CZCC14		
	Cleghorn	CZCL01		
	Cobbinshaw	CZCN19		
	Crossford	CZCC15		
	Dolphinton	CZCN09		
	East Hinshelwood	CZCN20		
	Forth East	CZCN11		
	Forth West	CZCN10		
	Harelaw	CZCL14		
	Kersewell	CZCN12		
	Kilncadzow	CZCC13		
	Law	CZCC10		
	Newbigging	CZCN04		
	Ravenstruther	CZCN13		
	Shodshillmill	CZCN22		
	Tashieburn	CZCN21		
	Walston	CZCN16		
	Weston	CZCN15		
	Yieldshields	CZCC12		



Area	Letting area	Code	Landlords	1
East Kilbride	Calderwood	EZCD0	1 👜 🌰 🧅	
	Chapleton	HZLS07	7	
	East Mains	EZEM0	2	
	Glassford	HZLS06	5	
	Greenhills	EZGH02	2	
	Locharmill	HZLS11	.	
	Murray	EZMY0	1 🛕 🛕 👛	
	Newlandsmuir	EZNM0	1 👜 🤷	
	Sandford	HZLS09		
	Strathaven	HZLS05 HZLS12		
	Strutherhead	HZLS08	3	
	St Leonards	EZSL01		
	West Mains	EZWMO	01 🛕 🛕 💧	
	Westwood (including Hairmyres)	EZWD0	01	
	Whitehills	EZWH0	1 • • • •	
Hamilton	Almada Hill	HZHA1	0 👜 🤷	
	Bent / Glebe	HZHA0	1	
	Brankholme Brae (including Westcraigs)	HZHB0	7	
	Burnbank Central	HZHB0	1 🌰 🤷	
	Burnbank Road	HZHB0	8	
	Burnblea Gardens	HZHA0	2	
	Chantinghall	HZHA1	1 🌰	
	Comely	HZHB0	9	
	Earnock / Shawburn	HZHB1	0	
	Fairhill	HZHA0	3	
	Glenlee	HZHB0	2	
Arklet Housing Association	Clydesdale Housing Associ	ation	Melville Housing Association	
Cairn Housing Association	Clyde Valley Housing Association		South Lanarkshire Council	
Cathkin Braes Tenant Management Co-op	East Kilbride Housing Association West of Scotland Housing Association			ociation

Area	Letting area	Code	Landlords	1
Hamilton (continued)	Hamilton Central	HZHA04		
	Hepburnhill	HZHA05		
	Hillhouse Central	HZHB11		
	Kelvin Gardens	HZHB12		
	Limetree	HZHB03		
	Little Earnock	HZHA15		
	Low Waters	HZHA06		
	May Gardens	HZHB04		
	Meikle Earnock, Hami	lton HZHA12		
	Mill Road	HZHA07		
	Old Town	HZHA08		
	St Giles	HZHA13		
	Udston	HZHB13		
	Wellbrae	HZHA09		
	Whitehill North	HZHB05		
	Whitehill South	HZHB06		
	Woodhead	HZHA14	•	
Lanark area - Lanark	Bankhead	CZCL07		
	Castlegate	CZCL05		
	Kildare	CZCL08		
	Smyllum	CZCL02		
	The Marches	CZCL04		
	Wellgate	CZCL09		
	Wheatpark	CZCL06		
	Woodstock Road	CZCL03		
Arklet Housing Association	Clydesdale Housing Association	n A	Melville Housing Association	
Cairn Housing Association	Clyde Valley Housing Association	_	outh Lanarkshire Council	
Cathkin Braes Tenant Management Co-op	East Kilbride and District Housing	Association V	Vest of Scotland Housing Associat	tion

Area	Letting area	Code	Landlords	√
Lanark area -	Braeside	CZCW02		
Blackwood/ Kirkmuirhill	Hawthorndene	CSCW03		
	Hope Road Area	CZCW01		
Lanark area -	The Crescent	CZCW12		
Lesmahagow	Lesmahagow Upper	CZCW14		
	The Village	CZCW13		
Lanark area -	Abington	CZCS01		
outlying district	Auchenheath	CZCW17		
	Auldton	CZCW19		
	Biggar	CZCE02 CZCE15		
	Biggarshiels	CZCE01		
	Candymill	CZCE03		
	Coalburn Middlefield	CZCW05		
	Coalburn Road Area	CZCW06		
	Corehouse	CZCL11		
	Coulter	CZCE06		
	Crawford	CZCS02		
	Crawfordjohn	CZCS05		
	Deadwaters	CZCW04		
	Dillarburn	CZCW18		
	Douglas	CZCW08		
	Douglas Water	CZCW09		
	Glespin	CZCW11		
	Hawksland	CZCW21		
	Hyndfordbridge	CZCL10		



Area	Letting area	Code	Landlords	√
Lanark area -	Kirkfieldbank	CZCL12		
outlying district	Libberton	CZCE12		
(continued)	Pettinain	CZCE07		
	Quothquan	CZCE08		
	Rigside	CZCW15		
	Roberton	CZCS09		
	Sandilands	CZCS04		
	Shaws Scheme	CZCL15		
	Stonebyres	CZCW20		
	Symington	CZCE09		
	Thankerton	CZCE10		
	Wandel	CZCS07		
	Warrenhill	CZCE11		
	Wiston	CZCS08		
Larkhall area - Larkhall	Birkenshaw	HZLC09	a	
	Croft	HZLC01		
	Donaldson Road area	HZ9999		
	Hamilton Road	HZLC02		
	Larkhall Central	HZLC03		
	Margaretvale	HZLC04		
	Meadowhill	HZLC05		
	New Hareleeshill	HZLC08		
	Old Hareleeshill	HZLC06		
	Raploch Street	HZLC07		
	Strutherhill	HZLE06 HZLE07	•	
Arklet Housing Association	Clydesdale Housing Association	M	elville Housing Association	
Cairn Housing Association	Clyde Valley Housing Association	se Se	outh Lanarkshire Council	
Cathkin Braes Tenant Management Co-op	East Kilbride and District Housing As	sociation W	est of Scotland Housing Associat	ion

Area	Letting area	Code	Landlords	√
Larkhall area -	Eddlewood (bottom)	HZ0764		
Eddlewood	Eddlewood (top)	HZLE01		
	Meikle Earnock Eddlewood	HZLE04		Ō
Larkhall area -	Stonehouse (bottom)	HZLS04		
Stonehouse	Stonehouse (top)	HZLS03		
Larkhall area -	Ashgill	HZLS01		
outlying district				
	Ferniegair	HZLE02		
	Netherburn	HZLS02		
	Quarter	HZLE05		
Rutherglen	Bankhead	BARBAN		
	Blairbeth / Burnside	BARBLA		
	Central Rutherglen	BARCEN		
	Farme Cross	BARFAR		
	Fernhill	BARFER		
	Gallowflat	BARGAL		
	Spittal	BARSPI		
	West End	BAREND		



6d. Are you interested in sheltered housing?



Sheltered housing provides individual, self contained homes for older people over the age of 60. By self contained, we mean having its own kitchen and bathroom and usually its own private entrance. The properties are generally grouped together and may be bungalows, ground floor or first-floor flats often with communal facilities such as a lounge, laundry and guest rooms. Many sheltered developments offer the services of a sheltered housing officer who has regular contact with residents.

Area	Development	Letting area	Landlords	1
Blantyre area -	Devlin Grove	Blantyre Central		
Blantyre	Stonefield Park Gardens	Station Road		
	Woodend	Nursery Site		
Blantyre area - Bothwell	Waverley Court	Kirklands		
Blantyre area - Uddingston	Simpson Court	Laighmuir		
Cambuslang	New Development at Clydeford Road	Cambuslang Central		
Carluke area -	Kirkton Court	Carluke West		
Carluke	Needlegreen	Whitehill West		
Carluke area - Forth	Bank Terrace	Forth West	•	



Area	Development	Letting area	Landlords	1
East Kilbride	Alberta Park	Westwood		
	Bosfield Place	East Mains		
	Canberra House	Westwood		
	Castlefield Gardens	Greenhills		
	Davaar	St. Leonards		
	Headhouse Court	Murray		
	Ladybank	East Mains		
	Pine Crescent	Greenhills		
	Plover Drive	Greenhills		
	Strathcona House	Murray		
	Wellbeck House	East Mains		
	Drumduff	Whitehills		
	Wingate Park	Calderwood		
East Kilbride area - Strathaven	Park Crescent	Strathaven		
Hamilton	Barncluith	Hamilton Central		
	Centenary Gardens	Hamilton Central		
	Clarkwell	Hillhouse Central		
	Lorne Street	Burnbank Road		
	May Gardens	May Gardens		
Lanark area -	Glebe Court	Wellgate		
Lanark	Smiddy Court	Kildare		
Lanark area - Lesmahagow	Glebe Gardens	Lesmahagow (The Village)		
Lanark area - Douglas	Blackwood Court	Douglas		











Area	Development	Letting area	Landlords	1
Larkhall area -	Margaretvale	Margaretvale		
Larkhall	Parker Place	Meadowhill		
	Raploch Street	Raploch Street		
Larkhall area -	Deer Park	Eddlewood (bottom)		
Eddlewood	John Smith Court	Eddlewood (bottom)		
Larkhall area -	Linthaugh Gardens	Stonehouse (top)		
Stonehouse	Mclean Gardens	Stonehouse (bottom)		
Rutherglen	Cathcart Road	Westend / Bankhead		
	Dunure	Spittal		
	Eastcroft	Gallowflat		
	Eastcroft Gardens	Gallowflat		
	East Main Street	Gallowflat		
	Kirkriggs Gardens	Blairbeth / Burnside		
	Lochbrae Court	Springhall		
	Mill Street	Bankhead		
	Woodend	Fernhill		



If you have ticked that you are interested in sheltered housing we will contact you to complete a sheltered housing support needs assessment.



	You can tick as man descriptions in the a		e unsure what to pic	k, you can look at the pro	operty
	4 in a block flat			House	
	Ground Ground	Upper		nouse	
	Tenement flat			Amenity housing	
	Ground	Upper			
	Deck access flat			Sheltered housing	
	Ground	Upper			
	Maisonette flat Ground	Upper			
	Multi storey flat Ground	Upper			
				60 or for people with appro wish to apply for a commu	
6f.	If you have chosen a flat,	what is the highes	t floor level you v	vould consider?	
			•		
_					
6g.	What size of accommoda 0 bedroom (bedsit)	one bedroom	ture	bedrooms	
	three bedrooms	four bedroom		e bedrooms	
		-	-	nber of people to be house ncy standard contained in	
	Benefit for working	age claimants will diffe	r from the one adopt	e Government to calcular ed by Homefinder partne ed if you have a 'spare' be	ers. As a
6h.	What type(s) of heating	would you like?			
	Gas Electric	Solid Fuel	Oil O	Any	
				ble properties, for exam ed for properties with ar	
6i.	Do you need accommod	ation suitable for w	heelchair use?		
	Yes No				

6e. Please tick what type(s) of property you would like.

Section seven

About other housing options



Due to the demand for housing within South Lanarkshire and the requirement to house applicants who are in the most housing need, the HomeFinder landlords offer other housing options such as a mutual exchange scheme. This is where tenants can swap homes with the consent of their landlord. Mutual exchanges can take place between South Lanarkshire Council tenants, tenants of other councils or tenants of Housing Associations or Co-ops. If you choose this option, details of where you stay and where you wish to move to will be made available to other applicants also looking for a mutual exchange.

7a.	If you are a tenant of the council or any of the other HomeFinder landlords, do you wish to consider a mutual exchange?
	Yes No
	Low cost home ownership schemes. These aim to help people on low income who wish to own their own home, but cannot afford the full price for a house.
	If you are interested in finding out more about these schemes, please tick the box below and further information will be sent to you.
7b.	Do you wish any further information on low cost home ownership schemes?
	Yes No

Section eight

Checklist and declaration



Where there is a P sign, we need you to provide information.

The checklist below provides details of what we need. Please let us know if you are providing the information along with the application form by ticking the relevant boxes. We may be unable to fully assess your application without the required information.

If you are handing your application form into any of the HomeFinder landlord offices, you can bring your proof with you and we will take copies and return the original documents to you.

Question	Proof	Type of proof required	Included
1a.	Proof of where you are living	Bank Statement or;	
	We need proof of current	Driving licence or;	
	address from everyone applying (except those who are existing tenants of the HomeFinder landlords because	Utility bill (such as gas, electricity or water) or;	
	we can check these addresses from our own records).	Letter or paperwork from the Department of Works and Pensions	
4a.	About the people who will be moving with you	Birth certificates for everyone	
4b.	Anyone not currently living with you that will be rehoused with you	Letter confirming access arrangements from former partner; or	
		Solicitor; or	
		Court	
4c.	Anyone who is pregnant	Copy of maternity plan; or	
		Letter from Doctor	

Question	Proof	Type of proof required	✓
5b.	If you must leave your current accommodation	Private sector tenants: AT5;	
		Tenancy agreement; and	
		Notice to Quit	
		Owner Occupier;	
		Letter from mortgage lender confirming date you have to leave	
5c.		Tied Tenant;	
		Letter from your employer confirming when your employment began, when it is due to end, when you need to leave and the reason for leaving	
5d.		H.M. Forces;	
		Certificate of discharge or letter from Commanding Officer including length of service and discharge date	

Included

Representation

Do you want us to deal with someone else acting on your behalf (a representative) about your application for housing?

Yes No No
Representative's name
Relationship to you (if any)
Address
Phone number
Email address
I confirm that I will be a representative for this applicant/s and give my permission for my details above to be shared with HomeFinder landlords in respect of this housing application form.
Signature Date



If you appoint a representative, all HomeFinder landlords will be able to give personal information about you to your representative in connection with your application for housing.

Declaration

I confirm that to the best of my knowledge, the details I have provided on this application are true and accurate.

I understand that if my circumstances change, I must immediately inform one of the HomeFinder landlords. I also understand that the HomeFinder landlords will make relevant enquiries with other South Lanarkshire Council departments, other councils, other Housing Associations and external agencies such as my G.P., to request information to support my application for housing.

I hereby authorise the HomeFinder landlords to make any further enquiries to confirm the details provided on this form. I also understand that the HomeFinder landlords may share the information I have provided.

I understand that any false or misleading information given on this form may result in my application being suspended. Should I be granted a tenancy on the basis of false or misleading information, the HomeFinder landlords may take steps to repossess the property.

I further understand that if I buy a house (including a house that I previously rented) or if I am housed by any of the HomeFinder landlords, any other Housing Association or council, or if I obtain a mutual exchange, my application will be cancelled from the housing register. However, I retain the right to reapply for housing at any time.

Applicant signature	Date
Joint applicant signature	Date
I confirm I have read and understood the privacy statement 'U	sing your personal information' on page 4
If you are submitting this form by email, please confirm that you have	e read and accept the above declaration
Accept Decline Decline	
Thank you for completing this application form.	



Please return it to any of the HomeFinder landlord offices listed in section 10 or as an email attachment to <a href="https://

Section nine

Monitoring information



The information that you provide in this section is for monitoring purposes only and will not be taken into account when we assess your application. However, the information will be used to help us plan for housing needs in the future and to make sure that we provide services fairly and in a way which meets the needs of the community.

Thank you for taking the time to provide this information.

9a.	Which of the following best describes	s you	ır household?			
	Single person household under 24		Couple aged 60+			
	Single person household aged 25-59		Household aged less	than 59	(with children)	
	Single person household aged 60+		Household aged 60+	· (with ch	ildren)	
	Couple aged less than 59		Other households			
	Prefer not to answer					
9b.	What is your ethnic group?					
	White					
	Scottish English		Welsh		Northern Irish	
	British Irish		Gypsy/Traveller		Polish	
	Any other ethnic group please	spe	cify			
	Mixed or multiple ethnic groups					
	Any mixed or multiple ethnic groups		please specify			
	Asian, Asian Scottish or Asian British					
	Pakistani, Pakistani Scottish or Pakistani	Briti	ish			
	Indian, Indian Scottish, or Indian British					
	Bangladeshi, Bangladeshi Scottish or Bangladeshi British					
	Chinese, Chinese Scottish or Chinese Br	itish				
	Other please specify					

	African, Caribbean or Black African, African Scottish or African British						
	Caribbean, Caribbean Scottish or Caribbean British						
	Black, Black Scottish or Black British						
	Other please specify						
	Arab						
	Arab, Arab Scottish or Arab British						
	Other please specify						
	Other ethnic group please specify						
	Prefer not to answer						
9c.	Gender (how would you describe your gender)						
	Male Female Prefer not to answer						
	Gender (have you ever been identified as a transgender person or trans person - for the purpose of this question "transgender" is defined as an individual who lives or want to live, full time in the gender opposite to that they were assigned at birth)						
	Yes No Prefer not to answer						
9d.	Religion or Belief						
	Buddhist Hindu Humanist Roman Catholic						
	Muslim Sikh Pagan Church of Scotland						
	Jewish None Other Christian Prefer not to answer						
	Other Religion/Belief please specify						
9e.	Sexual Orientation						
	Bisexual Gay/Lesbian Heterosexual/Straight Prefer not to answer						

9f.	Disability				
	Do you consider yourself to have a disability?				
	Yes No Prefer not to answer				
	Disability (impairment)				
	(If you answered yes to the above question please state the type of impairment which applies to you)				
	Learning disability (such as Down syndrome or dyslexia)				
	Cognitive impairment (such as autism or head injury)				
	Longstanding illness or health condition (such as cancer, HIV, diabetes, chronic heart disease or epilepsy)				
	Mental health condition (such as depression or schizophrenia)				
	Physical impairment (such as difficulty using your arms or mobility issues)				
	Physical impairment (where a wheelchair is used indoors)				
	Sensory impairment (such as being blind/ having serious visual impairment or being deaf/having a serious hearing impairment)				
	Other please specify				
	Prefer not to answer				

Section ten

HomeFinder landlord contact details

Housing Offices:

Blantyre Housing Office

Brandon Gate
1 Leechlee Road
Hamilton ML3 0XB

Email: housing.blantyre@southlanarkshire.gov.uk

Cambuslang Housing Office

Cambuslang Gate 27 Main Street Cambuslang G72 7EX

Email: housing.cambuslang@southlanarkshire.gov.uk

Rutherglen Housing Office

Cambuslang Gate
27 Main Street

Cambuslang G72 7EX

Email: housing.rutherglen@southlanarkshire.gov.uk

Carluke Housing Office

South Vennel Lanark ML11 7JT

Email: housing.carluke@southlanarkshire.gov.uk

Lanark Housing Office

South Vennel Lanark ML11 7JT

Email: housing.lanark@southlanarkshire.gov.uk

East Kilbride Housing Office

Civic Centre Council Offices East Kilbride G74 1AB

Email: housing.eastkilbride@southlanarkshire.gov.uk

Hamilton Housing Office

Brandon Gate 1 Leechlee Road Hamilton ML3 0XB

Email: housing.hamilton@southlanarkshire.gov.uk

Larkhall Housing Office

Brandon Gate
1 Leechlee Road
Hamilton ML3 0XB

Email: housing.larkhall@southlanarkshire.gov.uk

You can also contact the Customer Services Centre by phone on **0303 123 1015** or email: <u>customer.services@southlanarkshire.gov.uk</u>

Tenant Management Co-operatives

Cathkin Braes Tenant Management Co-operative

28 Skye Road, Cathkin, Rutherglen G73 5LA

Phone: 0141 634 7494

Email: cbtmc@btconnect.com

Housing Associations

Arklet Housing Association Ltd

Barrland Court, Barrland Drive,

Glasgow G46 7QD Phone: 0141 620 1890 Email: arklet@arklet.org.uk

Cairn Housing Association Ltd

Murdostoun House, 5 Linnet Way,

Strathclyde Business Park

Bellshill ML4 3RA Phone: 0800 990 3405

FIIOHE. 0600 990 3403

Email: enquiries@cairnha.com

Clydesdale Housing Association Ltd

99 High Street, Lanark ML11 7LN

Phone: 01555 665316

Email: mail@clydesdale-housing.org.uk

Clyde Valley Housing Association

50 Scott Street, Motherwell ML1 1PN

Phone: 01698 268855 Email: cvha@cvha.org.uk

East Kilbride Housing Association

2 Old Coach Road, The Village,

East Kilbride G74 4 DP Phone: 01355 227751 Email: admin@ekdha.co.uk

Melville Housing Association

The Corn Exchange, 200 High Street,

Dalkeith, Midlothian EH22 1AZ

Phone: 0131 654 2733 Email: info@melville.org.uk



West of Scotland Housing Association

Camlachie House, 40 Barrowfield Drive,

Camlachie, Glasgow G40 3QH

Phone: 0141 550 5600 Email: <u>info@westscot.co.uk</u>

Non HomeFInder Housing Associations and Co-operatives

Bield Housing Association Ltd

Craighall Business Park, Unit 6, 7 Eagle Street,

Glasgow G4 9XA Phone: 0141 270 7200 Email: <u>info@bield.co.uk</u>

Blackwood Homes

Belses Gardens, 1 Belses Gardens, Cardonald

Glasgow G52 2DY Phone: 0141 883 4477 Email: <u>info@mbha.org.uk</u>

Cube Housing Association Ltd

Maryhill Burgh Halls, 24 Gairbraid Avenue

Glasgow G20 8YE Phone: 0800 027 3456

Email: talk@cubehousing.co.uk

Hanover (Scotland) Housing Association

Pavillion 5, Ground floor, Watermark Business Park,

345 Govan Road, Glasgow G51 2SE

Phone: 0141 553 6300 Email: westinfo@hsha.org.uk

Horizon Housing Association

Leving House

Fairbairn Place, Livingston West Lothian EH54 6TN Phone: 0330 303 0089

Email: e-mail@horizonhousing.org

Key Housing Association

The Square, 70 Renton Street,

Glasgow G4 0HT Phone: 0141 342 1890 Email: info@keyhousing.org

Lanarkshire Housing Association Ltd

Lanarkshire Housing Association 191 Brandon Street, Motherwell

Lanarkshire ML1 1RS Phone: 01698 269119

Email: enquiries@lanarkshireha.com

Link Housing Association

Watling House, Callandar Business Park,

Falkirk FK1 1XR

Phone: 08451 400 100 Email: csc@linkhaltd.co.uk

Loretto Housing Association

Lipton House, 2nd Floor, 170 Crown Street,

Glasgow G5 9XD Phone: 0141 420 7950

Email: <u>headoffice@lorettoha.co.uk</u>

Methodist Housing Association

St. Andrews Court, Sycamore Crescent,

East Kilbride G75 9LN Phone: 01355 231248

Email: enquiries@mha.org.uk

Rutherglen and Cambuslang Housing Association

Aspire Business Centre, 16 Farmeloan Road,

Rutherglen G73 1DL Phone: 0141 647 4917 Email: info@randcha.co.uk

Trust Housing Association

Pavillion 5, 1st floor, Watermark Business Park,

345 Govan Road, Glasgow G51 2SE

Phone: 0141 227 1994 Email: info@trustha.org.uk

West Whitlawburn Housing Co-operative

Belmont House, 57 Belmont Road,

Cambuslang G72 8PG Phone: 0141 641 8628

Email: enquiries@wwhc.org.uk

WESLO Housing Management Housing Association

66 North Bridge Street, Bathgate

West Lothian EH48 4PP Phone: 01506 634060

Email: enquiries@weslohm.co.uk

If you need this information in another language or format, please contact us to discuss how we can best meet your needs.

Phone: **0303 123 1015**

Email: equalities@southlanarkshire.gov.uk

如果您需要本资料的其他语言版本或格式,请使用以下方式与我们取得联系,我们将尽可能满足您的要求。电话 0303 123 1015。

电子邮件:

equalities@southlanarkshire.gov.uk

अगर आपको यह जानकारी किसी अन्य भाषा या स्वरूप में चाहिए, तो इस बात पर चर्चा के लिए हमसे संपर्क करें कि हम आपकी ज़रूरतें कैसे सबसे अच्छे रूप में पूरा कर

सकते हैं।

फ़ न **0303 123 1015**

मल: equalities@southlanarkshire.gov.uk

Jeśli potrzebują Państwo otrzymać niniejsze informacje w innej wersji językowej lub formacie, prosimy o skontaktowanie się z nami, aby omówić, jak możemy najlepiej spełnić Państwa potrzeby.

Numer telefonu: 0303 123 1015. E-mail: equalities@southlanarkshire.gov.uk

ਜੇ ਤੁਹਾਨੂੰ ਇਹ ਜਾਣਕਾਰੀ ਕਿਸੇ ਹੋਰ ਭਾਸ਼ਾ ਜਾਂ ਰੂਪ ਵਿਚ ਚਾਹੀਦੀ ਹੈ ਤਾਂ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰੋ ਤਾਂ ਜੋ ਅਸੀਂ ਤੁਹਾਡੀਆਂ ਲੋੜਾਂ ਪੂਰੀਆਂ ਕਰਨ ਦੇ ਸਭ ਤੋਂ ਚੰਗੇ ਤਰੀਕੇ ਬਾਰੇ ਗੱਲਬਾਤ ਕਰ ਸਕੀਏ। ਫੋਨ

0303 123 1015.

ਈਮੇਲ: equalities@southlanarkshire.gov.uk

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کہ ہم اچھی طرح سے آپ کی ضروریات کیسے پوری کرسکتے ہیں۔ فون

0303 123 1015

ای میل: equalities@southlanarkshire.gov.uk

www.southlanarkshire.gov.uk